



ORIENTAL COLLEGE OF EDUCATION AND RESEARCH
ANDHERI (W)

Core course: IC2 Educational Management

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MCQS QUESTIONS

Q1. Education falls under the

- A Concurrent List
- B Fundamental Rights
- C Constitution of India
- D State List

Q2. University Education Commission

Constituted in 1948 was appointed by

- A Ministry of Human Resource Development
- B Ministry of Education
- C NCERT
- D ICSSR

Q3. A sector plan in education indicates

- A Overall planning
- B Limited area planning
- C Planning for a region
- D Planning for particular level of Education

Q4. For raising the educational standards

Of the university

A Students opting for higher education
Should be selected on the basis of an
Intellectual test.

B Occupational and industrial
development is essential with higher
education

C State Policy should be effective

D "a" and "b"

Q5. Which of the following bodies grants
funds for higher education

1 UGC

2 State Government

3 Municipal Corporation and Zilla
Parishad

4 Central Government
Options

A Only (I)

B Only (III) or (IV)

C Only (I) (II) (IV)

D All of the above

Q6 . Who is the father of Educational management theory?

A. Terry and Franklin

B. Henry Fayol

C. Fredrick Tylor

D. Elton Meo

Q7 The power delegated throughout an organization is

A. Control

B. B, Command

- C. Centralization
- D. Decentralization

Q8 The power is concentrated in the hand of one or few people hand in

- A. Control
- B. Command
- C. Centralization
- D. Decentralization

Q9 Educational management is

- A. Not theoretical but practical measures
- B. It is dynamic function
- C. It is a system of authority
- D. All of the above

Q10 Which of the following are not the principles of management given by Henry Fayol.

- i. Unity of command
- ii. Ambiguity
- iii. Centralization
- iv. Simplicity
- v. Hierarchy
- vi. Remuneration

- A. Option i and iii
- B. Option ii and iv
- C. Option iii and v

- D. Option iv and vi

Q11. In Educational Management function of planning is _____.

- (A) Preparing for future for desired goals
- (B) Financial planning

- (C) To appoint staff
- (D) Directing

Q12. In Educational Management function of reporting is/are ____ .

- (A) Documentation
- (B) Record Keeping
- (C) Inspection
- (D) All of the Above..

Q13. In Educational Management function of Budgeting is _____.

- (A) Financial Planning
- (B) accounting
- (C) control and expenditure
- (D) All of the Above
- (E) None of the Above.

Q14. Developing alternatives is a step of

- A. Planning
- B. Organizing
- C. Staffing
- D. Controlling

Q15. Who developed the Model of 'learning organization'?

- A. Henry Fayol
- B. Peter Senge
- C. Paul Hersey
- D. Ken Blanchard

Q16. The process of integration of all activities, functions and processes within an organization in order to achieve continuous improvement in cost, quality function and delivery of goods and services to ensure total customer satisfaction is called

- A. Total Quality management
- B. School Accreditation
- C. Event management

D. Educational management

Q17. As a teacher which of the following will not use to implement TQM in your school

- A. Focus and lay emphasis on the examination process
- B. Drive out fear of students, instead motivate them to answer correctly
- C. Replace the outdated approach of rote learning and heavy focus on rote learning with more students centered approach
- D. Pay attention to all the constituents of the teaching system

Q18. Which of following refers to meeting the expectations of internal and external customers by continuous improvement?

- A. Human Resources management
- B. Quality management
- C. Change management
- D. Educational management

Q19. Plan-Do-Check—Act is key Process of _____.

- A. Human resources management
- B. Change management
- C. Educational management
- D. Quality Management

Q20. Which of the following is concerned with raising the quality of a product or service?

- A. Benchmarking
- B. Quality Assurance
- C. Quality improvement
- D. Quality Management

Q21. Which of following is the process, an organization undergoes to manage people in order to achieve its goal?

- A. Human Resource Management
- B. Quality Management

- C. Change management
- D. Educational management

Q22. Which of the following refers to when the leader must adjust his style to fit the developmental level of followers?

- A. Transformational leader
- B. Situational leader
- C. Team leader
- D. Management leader

Q23. Who introduced the Model of Situational Leadership style?

- A. Hersey and Blanchard
- B. Peter Senge
- C. Karl Marx
- D. Max Weber

Q24. Which of following leadership style Associated with Goal clarification?

- A. Telling
- B. Selling
- C. Facilitating
- D. Delegating

Q25. Which of the following stage followers are both unable and unwilling to take responsibility?

- A. D1
- B. D2
- C. D3
- D. D4

Q26. Strategies to deal with the sudden and significant negative events are known as_____.

- A. Crises management
- B. Decision making

- C. Grievance management
- D. Human Resources Management

Q27. When Leader is Dealing with the dissatisfactions among the employees is known as_____.

- A. Grievance management
- B. Crises management
- C. Team management
- D. Decision making

Q28. Which of the following helps in smooth and orderly working of the school?

- A. Management
- B. Organization
- C. Time-table
- D. Quality

Q29. Which type of time-table is a complete picture of the entire school program per day?

- A. Consolidated time-table
- B. Teacher's time-table
- C. Vacant time-table
- D. Co-curricular time-table

Q30. 'Distribution of subjects' is associated with _____ type of time-table.

- A. Consolidated time-table
- B. Class time-table
- C. Vacant time-table
- D. Co-curricular time-table

Q31. Which of the following helps in cordial relationship between staff?

- A. Effective Management
- B. Supervision
- C. Leadership
- D. Staff-meeting

ANSWER KEY

1-A	9-D	17-A	25-A
2-B	10-B	18-B	26-A
3-D	11-A	19-D	27-A
4-D	12-D	20-C	28-C
5-C	13-D	21-A	29-A
6-B	14-A	22-B	30-B
7-B	15-B	23-A	31-D
8-C	16-A	24-D	

SHORT NOTES ON

Q1. Explain any three importance of Educational management.

Q2. Write the concept of system thinking.

Q3. Explain the importance of planning function of management.

Q4. Write any three differences between Organizational culture and Organizational climate.

Q5. Write any three needs of human resource management.

Q6. What is the process of Change Management?

Q7. Describe any three merits of Transformational Leadership Style.

Q8. Explain the needs of Crises management.

Q9. Describe the Causes of Absenteeism.

Q10. Explain any three principles of Timetable.

Q11. Explain the role of the Central Government in Education Administration set up.

Q12. Explain the structure of curriculum framework of CBSE.
