



Oriental College of Education & Research, Andheri (W)  
Affiliated to University of Mumbai

**Meeting Minutes: Student Grievance Redressal Committee**

Date: 20/10/22

Time: 11.00 am

Location: Principal's Office

**Attendees:**

Chairperson- Dr. Sneha Raikar

Committee Member

1. Dr. Vinayak Shinde
2. Asst. Prof Manisha Sonavane
3. Ms. Vaishali Kenche

Student Representative- Firdos Modan

**Agenda:**

Discussion on committees Duties & Responsibilities

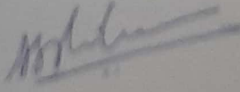
Review of grievances received.

Discussion on action plans for grievance resolution

Next meeting date and adjournment

**Proceedings:**

- The meeting was called by the chairperson Dr. Sneha Raikar to address the committee member's duties and responsibilities Each committee member is responsible for addressing the issues raised by the students.
- The committee reviewed the grievances received from students grievances which were related to the University exam, hall ticket and result.
- Each grievance was discussed in detail, considering its merits, urgency, and potential resolutions.
- For each grievance, the committee discussed potential actions and solutions, including mediation, investigation, counseling, policy review, or other appropriate measures.
- Responsibilities were assigned to committee member Ms. Vaishali Kenche for further investigation or mediation.
- Timelines for resolution were established, and follow-up actions were documented.

  
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