



## **Internal Quality Assurance Cell (IQAC)**

### **Objectives**

1. **Enhance Academic and Administrative Performance:**
  - Aim to improve the overall academic and administrative performance of the institution.
2. **Promote Quality Culture:**
  - Foster a culture of quality in all aspects of the institution's functioning.
3. **Stakeholder Engagement:**
  - Involve all stakeholders in the quality enhancement process.
4. **Internalization of Quality:**
  - Integrate the quality assurance processes into the institutional processes.

### **Roles and Responsibilities**

1. **Development and Application of Quality Benchmarks:**
  - Establish and maintain quality benchmarks/parameters for academic and administrative activities.
2. **Facilitating a Learner-Centric Environment:**
  - Ensure a conducive learning environment through quality teaching and learning processes.
3. **Feedback Collection and Analysis:**
  - Collect and analyze feedback from students, parents, and other stakeholders on quality-related processes.
4. **Dissemination of Information:**
  - Disseminate information on quality parameters of higher education.
5. **Organizing Workshops and Seminars:**
  - Organize workshops, seminars on quality-related themes, and promote quality circles.
6. **Documentation:**
  - Document various programs/activities leading to quality improvement.
7. **Coordination:**
  - Coordinate quality-related activities, including the adoption and dissemination of best practices.
8. **Institutionalize Best Practices:**
  - Develop and apply best practices in academic and administrative activities.
9. **Preparation of AQAR:**
  - Prepare the Annual Quality Assurance Report (AQAR) as per the guidelines and parameters of NAAC.

### **Functions**

1. **Setting Quality Parameters:**
  - Establish quality parameters for various academic and administrative activities.
2. **Facilitating Workshops and Seminars:**
  - Organize workshops and seminars on quality enhancement.
3. **Feedback Mechanism:**
  - Develop and implement feedback mechanisms from students, parents, and other stakeholders.



4. **Dissemination of Best Practices:**
  - Promote and disseminate best practices.
5. **Documentation:**
  - Document quality improvement initiatives and activities.
6. **Annual Reporting:**
  - Prepare and submit the AQAR to NAAC.

#### **Benefits**

1. **Enhanced Academic Quality:**
  - Improvement in teaching, learning, and research processes.
2. **Administrative Efficiency:**
  - Enhanced administrative performance leading to better management.
3. **Accreditation and Recognition:**
  - Achieve higher levels of accreditation and recognition.
4. **Stakeholder Satisfaction:**
  - Increased satisfaction among students, parents, and other stakeholders.
5. **Continuous Improvement:**
  - Ongoing improvements in quality parameters.

#### **Long-Term Goals**

1. **Sustained Quality Improvement:**
  - Achieve and sustain continuous improvement in academic and administrative performance.
2. **Global Recognition:**
  - Attain global recognition for quality in higher education.
3. **Innovative Practices:**
  - Institutionalize innovative practices in teaching, learning, and administration.
4. **Enhanced Research Output:**
  - Increase the quantity and quality of research output.

#### **Short-Term Goals**

1. **Immediate Quality Enhancements:**
  - Implement immediate quality enhancement measures in teaching, learning, and administration.
2. **Capacity Building:**
  - Conduct capacity-building programs for faculty and administrative staff.
3. **Feedback Systems:**
  - Develop robust feedback systems for all stakeholders.
4. **Best Practices:**
  - Identify and implement best practices in key areas of functioning.