



Oriental Education Society's  
Oriental College of Education & Research, Andheri (W)  
Affiliated to University of Mumbai

Date: June 20, 2023

**Internal Quality Assurance Cell (IQAC) Meeting Notice**

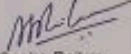
The IQAC meeting is scheduled to be held on June 26, 2023 at 11:00 A.M. in the Principal's Cabin. All members are requested to be present.

**Agenda:**

1. SEM IV & SEM II University Exams
2. Blood Donation Camp
3. Workshop on Nai Taleem
4. Beach Cleaning Drive on Founder's Day (October 1, 2023) in collaboration with H.K. & Akanksha Foundation
5. Conducting Tree Plantation Program
6. Concessions for Faculty Pursuing B.Ed.
7. Encouraging Faculty Participation in Faculty Development Programs & Paper Presentations in Seminars

**The Members of the IQAC ( 2023-24)**

Designation	Name of the Member
Chairperson	Dr. Sneha Raikar I/C Principal
IQAC Coordinator	Dr. Vinayak Shinde Asst. Professor
Member	Mrs. Manisha Sonavane Asst Professor
Member	Ms. Veena Kasabe Asst Professor
Administrative Official	Ms. Vaishali Kenche Administrative Staff
Member	Mrs. Preeti Joshi Assistant Librarian
Management Representative	Mr. Waseem Khan General Secretary
External Expert	Dr. Nitin Agarwal Principal Uttar Bharatiya Sangh Junior College of Science & Commerce
Alumni Representative	Mr. Shivam Singh Ex-student
Alumni Representative	Ms. Firdos Modan Ex-student
Alumni Representative	Mr. Kartik Sharma Ex-Student
Industry Expert (OES International School Principal)	Dr. Radhika Vakharia (Community Member)

  
Dr. Sneha Raikar  
I/C Principal





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**Internal Quality Assurance Cell (IQAC) Minutes of Meeting**

**Date:** June 26, 2023

**Time:** 11:00 AM

**Venue:** Principal's Cabin

**Attendees:**

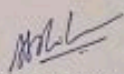
Designation	Name of the Member
Chairperson	Dr. Sneha Raikar I/C Principal
IQAC Coordinator	Dr. Vinayak Shinde Asst. Professor
Member	Mrs. Manisha Sonavane Asst Professor
Member	Ms. Veena Kasabe Asst Professor
Administrative Official	Ms. Vaishali Kenche Administrative Staff
Member	Mrs. Preeti Joshi Assistant Librarian
External Expert	Dr. Nitin Agarwal Principal UBS Junior College of Sci. & Com.
Alumni Representative	Mr. Shivam Singh Ex-student
Industry Expert (OES International School Principal)	Dr. Radhika Vakharia (Community Member)



The following points were discussed:

1. The dates for the SEM IV and SEM II university exams were discussed. All necessary preparations are in place, and the exams are scheduled to start tentatively in the month of July or August, 2024.
2. A blood donation camp will be organized in collaboration with a local hospital. The tentative date is August 26, 2023.
3. A workshop on Nal Taleem will be conducted on September 5, 2023. The resource person for the workshop will be finalized soon.
4. A beach cleaning drive will be organized on October 1, 2023, in collaboration with H.K. & Akanksha Foundation to celebrate Founder's Day. The event committee will oversee the arrangements.
5. A tree plantation program will be conducted on October 1, 2023. Saplings will be arranged, and students and faculty will participate in the event.
6. It was agreed to provide certain concessions for faculty members who are currently pursuing their B.Ed. degrees to support their professional development.
7. Faculty members will be encouraged to participate in faculty development programs and present papers at seminars. Support and incentives will be provided to those who actively participate.

The meeting concluded with a vote of thanks to the chair.

  
Dr. Sneha Raikar  
UC Principal

