



Oriental Education Society's
Oriental College of Education & Research
UGC NCTE Approved, Affiliated to University of Mumbai,
(NCTE Code- 123016)
Adarsh Nagar, Andheri (W)
NAAC Accreditation 'B' Grade

Report on Faculty Orientation Program (A.Y.2025-26)

Date: 30th September 2025

Time: 1:30 PM onwards

Venue: Principal's Cabin

Introduction:

The Faculty Orientation Program for the academic year 2025-26 was organized on 30th September 2025 at the Principal's Cabin. The program aimed to familiarize the faculty members with institutional policies, academic planning, and strategies for mentoring the incoming batch of students (2025-27). The program aimed to foster a collaborative environment among faculty members and enhance awareness about the college's academic vision and quality standards.

Objectives of the Orientation Program:

1. To introduce the faculty to the vision, mission, and academic objectives of the institution.
2. To provide an overview of the curriculum, teaching methodologies, and evaluation patterns for the upcoming academic session.
3. To sensitize the faculty about the characteristics, needs, and expectations of the new batch of students (2025-27).
4. To discuss faculty roles in mentoring, student engagement, and overall academic development.
5. To ensure smooth coordination among departments for effective planning of academic and co-curricular activities.
6. To create awareness about institutional rules, guidelines, and use of digital platforms for teaching and administration.

Highlights:

1. Welcome Address:

The Principal, Dr. Priyanka Pandey warmly welcomed all faculty members and highlighted the significance of the orientation program in setting the tone for the upcoming academic session. Emphasis was placed on the role of faculty in shaping the learning environment, fostering academic excellence, and mentoring the new batch of students (2025-27). The Principal also shared the vision and mission of the institution, motivating faculty to contribute actively toward achieving institutional goals.

2. Discussion on Academic Calendar:

The session included a detailed briefing on the academic calendar for the year 2025-27. Faculty members were provided information regarding the schedule of lectures, workshops, seminars, co-curricular activities, and internal and semester-end evaluation timelines. The discussion focused on strategic planning to ensure balanced coverage of syllabus, effective time management, and timely assessment of student progress.

3. **Introduction to Curriculum & Pedagogical Approaches:**

Faculty members were acquainted with the curriculum structure, learning outcomes, and subject-specific objectives for the new batch. Emphasis was laid on adopting innovative teaching methodologies such as activity-based learning, collaborative projects, case studies, and digital tools to enhance classroom engagement. Faculty shared ideas for lesson planning, resource utilization, and designing assessment techniques to support experiential learning and holistic development of students.

4. **Mentorship & Student Support:**

The orientation highlighted the critical role of faculty in mentoring students, both academically and personally. Faculty were encouraged to establish a supportive environment by guiding students in academic planning, monitoring performance, and addressing challenges related to learning, stress, or career guidance. The importance of fostering positive teacher-student relationships and promoting student well-being was also emphasized.

5. **Administrative Guidelines:**

The Principal provided a comprehensive overview of institutional policies, reporting procedures, code of conduct, and responsibilities of faculty members. Guidance was given on effective use of digital platforms for attendance, internal evaluation, and administrative communication. Faculty were briefed on compliance with academic regulations, maintaining records, and ensuring transparency and accountability in teaching and administrative processes.

6. **Q&A Session:**

The program concluded with an interactive session where faculty members were invited to clarify doubts, raise queries, and share suggestions for smooth execution of academic and co-curricular programs. The Principal responded to all questions, addressed concerns, and encouraged faculty to collaborate for continuous improvement of the teaching-learning process. This session fostered an open dialogue and strengthened the sense of shared responsibility among faculty members.

Conclusion:

The Faculty Orientation Program concluded with the Principal expressing appreciation for the faculty's active participation and encouraging collaborative efforts to maintain high academic standards. The session successfully oriented faculty members to the institutional framework and promoted a shared understanding of roles and responsibilities.

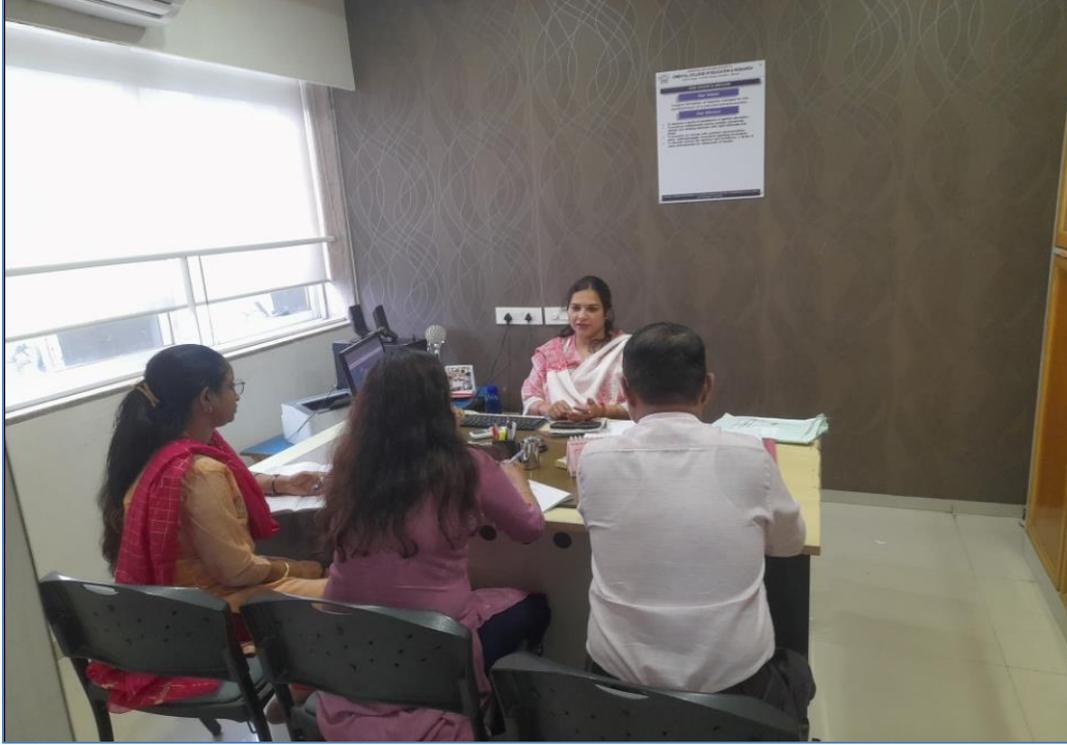


Prepared By: Dr. Vinayak Shinde



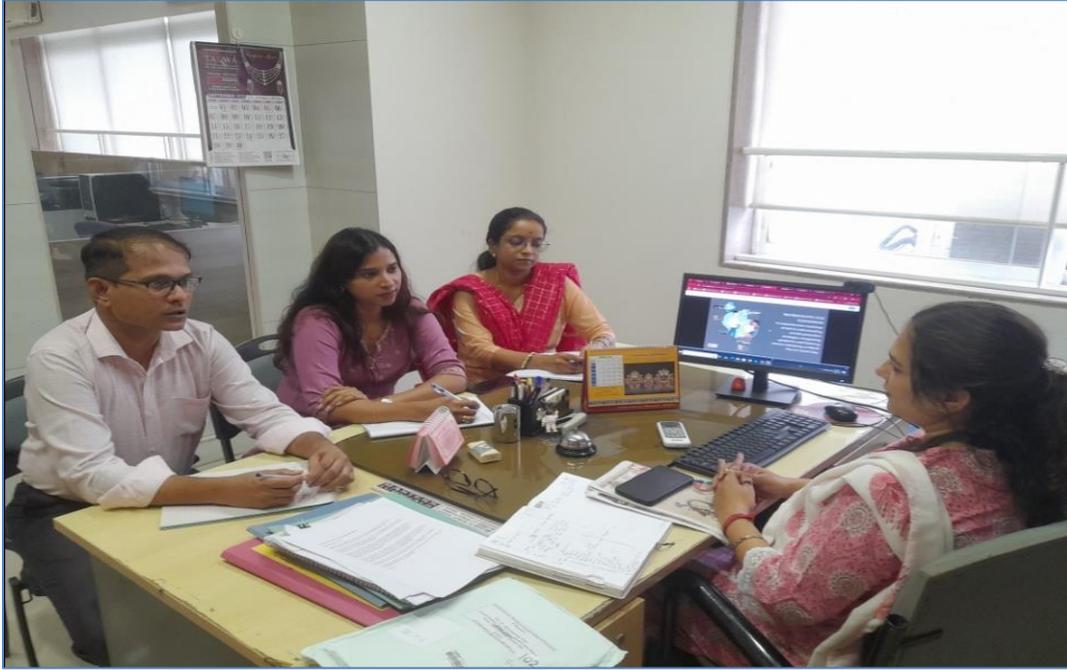
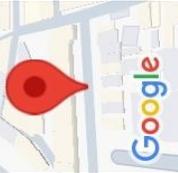
Approved By: Dr. Priyanka Pandey,
I/C, Principal OCER





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